

HINDUSTAN TIN WORKS LIMITED

Familiarisation program for independent director

This Familiarisation Program (" the Program") for Independent Directors of Hindustan Tin Works Limited ("the Company") has been adopted by the Board of Directors pursuant to Clause 49 of the Listing Agreement.

Purpose

The Program aims to provide insights into the Company to enable the Independent Directors to understand their roles, rights, responsibilities in the Company and get updated on the business & operations of the Company and contribute significantly to the Company.

Familiarisation Process

- The Company through its Executive Directors / Senior Managerial Personnel conducts programs / presentations periodically generally in every quarter to familiarise the Independent Directors with the strategy, operations and functions of the Company;
- Such programs / presentations provides an opportunity to the Independent Directors to interact with the senior leadership team of the Company and help them to understand the Company's strategy, business model, operations, service and product offerings, markets, organization structure, finance, human resources, technology, quality, facilities and risk management and such other areas as may arise from time to time;
- the programs / presentations also familiarize the Independent Directors with their roles, rights and responsibilities;
- The Company provides news and articles related to the industry/company on a regular basis and also provides specific regulatory updates from time to time; and
- The Company also conducts an introductory familiarisation program / presentation, when a new Independent Director comes on the Board of the Company.
- The Company also arranges a plant visit for Independent Directors. The last visit to plant was conducted on 9th February, 2013 and a plant visit will also be done in 2015.

Disclosure of the Policy

- This Policy be uploaded on the Company's website for public information and a web link for the same shall also be provided in the Annual Report of the Company.

Review of the Program

- The Board will review this Program and make revisions as may be required.